

# TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL



Produced by  
CATS on 10/26/00

NASA/GODDARD SPACE FLIGHT CENTER

## REQUEST FOR TASK PLAN / TASK ORDER

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CONTRACTOR	CONTRACT NO / TASK NO	JOB ORDER NUMBER	APPROP. FY
QSS Group, Inc.	NAS5-99124 <b>411</b> AMENDMENT	410-287-14-26-89	00

### TASK TITLE

MAP CCC Services for Observatory I&T

### APPROVALS

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)	DATE	ORG CODE	MAIL CODE	PHONE
Jack McCabe <i>John D. McCabe</i>	10/31/00	561	410.4	301-286-5343
BRANCH HEAD	DATE	CODE		PHONE
Bob Stone <i>Robert Stone</i>	10-31-00	561		301-286-5659
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (CTR)	DATE	CODE		PHONE
Robert S. Lehair, Jr. <i>Robert S. Lehair</i>	10/31/00	560		301-286-6588

### FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?

(IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)

☒ NO ☐ YES

CONTRACTING OFFICER'S QUALITY REP.  
Larry Moore

DESIGNATED FAM

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:

Date: NOV 1 2000

Contractor will develop specification or statement of work under this task.

☒ NO ☐ YES

Flight hardware will be shipped to GSFC for testing prior to final delivery.

☒ NO ☐ YES ☐ N/A

Government Furnished Property/Facilities:

☐ NO ☒ YES

-- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance:

☐ NO ☒ YES

If yes: ☒ TOTAL ☐ PARTIAL

If partial, indicate onsite work in SOW by asterisk (\*)

Surveillance Plan Attached:

☒ NO ☐ YES

### Highlighted Contract Clauses:

(To be completed by Contracting Officer)

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be 11/1/00.

### INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	<input type="radio"/> No. 1	<input type="radio"/> No. 2	<input checked="" type="radio"/> No. 3	<input type="radio"/> No. 4	<input type="radio"/> No. 5
Cost	10%	50%	25%	25%	10%
Schedule	15%	25%	25%	50%	45%
Technical	75%	25%	50%	25%	45%

(To be completed by Contracting Officer)

The target cost of this task order is \$45,555

The target fee of this task order is \$ 2,923

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of the contract is \$48,478

The maximum fee is \$ 4,272

The minimum fee is \$0.

### AUTHORIZED SIGNATURE:

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

*Theresa J. Becker*  
SIGNATURE OF CONTRACTING OFFICER

12/1/00  
DATE

Theresa J. Becker  
TYPED NAME OF CONTRACTING OFFICER

### CONTRACTOR'S ACCEPTANCE

AUTHORIZED SIGNATURE

DATE

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CONTRACTOR	CONTRACT NO./TASK NO.			
QSS Group, Inc.	NAS5-99124	TASK NO 411	AMENDMENT	Task End Date: 3/31/01

Applicable paragraphs from contract Statement of Work:

**STATEMENT OF WORK:** (See page 3)**PERFORMANCE SPECIFICATIONS:**

Technical performance will be based on thoroughness and completeness of written reports. Acceptable performance is that the ATR is satisfied that the material reflects the proper level of technical expertise and meets the objectives of the activity. Reports shall be delivered to the ATR both as a hard copy and in pdf or MS office compatible format via diskette or email.

Acceptable performance is that the ATR is satisfied that he is being kept informed of the status of work performed and of issues requiring his attention

Management: Performance will be measured against the following metrics: accomplishment of objectives; clear, incremental progress; responsiveness to issues; efficient and appropriate staffing; and coordination with and a good working relationship with ATR and other related contractor efforts.

**APPLICABLE DOCUMENTS:**

None.

**MILESTONES/DELIVERABLES AND DATES:****Periodic**

<u>Due Date</u>	<u>Milestone/Deliverable Description</u>
Monthly <input checked="" type="checkbox"/>	Technical Progress Report: 15th of the month

**Relative**

<u>Due Date</u>	<u>Milestone/Deliverable Description</u>
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**PERFORMANCE STANDARDS:**

Schedule: On-time delivery/completion of the deliverables/milestones

Technical: ATR's acceptance of each of the deliverables

**FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):**

Jack McCabe, building 11, room S102

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Contract NAS5-99124

**STATEMENT OF WORK:**

Task #: **411**

The contractor shall provide services to the MAP Command Control & Communication (CCC) Observatory environmental/CPT testing. The contractor shall be available for first, second and third shift coverage and weekend coverage. The contractor is responsible for monitoring CCC subsystem telemetry pages, updating documentation, and informing lead personnel of anomalous subsystem behavior and being cognizant of basic subsystem operation.